

Appendix 2 – Resident Involvement Action Plan

Action	Progress	Planned	Lead Officer	Result
Continued recruitment for the Local Residents Panel and Repairs Working Group	19 interviews taken place to date with 14 recommendations for membership. The first meeting of the LRP and RWG took place on the 26 th of January.	Further interviews will be arranged as required.	<ul style="list-style-type: none"> • Head of Neighbourhood Services • Head of Repairs • Supported by Resident Involvement (RI) Consultant 	update
Share the recognition criteria with TRAs along with a model constitution and training programme for TRAs to help them meet the criteria by April 2012	Recognition criteria finalised and Shared with HAFFTRA. Training plan approved.	Criteria to be shared in February along with training programme	<ul style="list-style-type: none"> • Head of Neighbourhood Services • supported by RI Consultant 	
Complete the Estate Walkabout review	Consultation has taken place with residents	Final details to be agreed with Technical Services for staffing of walkabouts.	<ul style="list-style-type: none"> • Head of Neighbourhood Services • AD for Property Services 	
Complete the Minor Estates Improvement Programme Review	Proposals developed and finalised	Going to Borough Forum on the 20 th of February.	<ul style="list-style-type: none"> • Head of Estate Services • AD for Housing Services 	
Develop an expenses policy	Draft policy developed for consultation	Will look at similar policies	<ul style="list-style-type: none"> • Head of Neighbourhood Services • supported by RI Consultant 	
Develop a core mailing list	<ul style="list-style-type: none"> • Core list of TRAs in place • List of Interested Residents being developed via drop-in / consultation sessions and added to the TP tracker. 		<ul style="list-style-type: none"> • Head of Neighbourhood Services • Business Analyst 	<ul style="list-style-type: none"> • In place • Work in progress